

STAY CONNECTED TO STUDENTS ONLINE

INFO & IDEAS

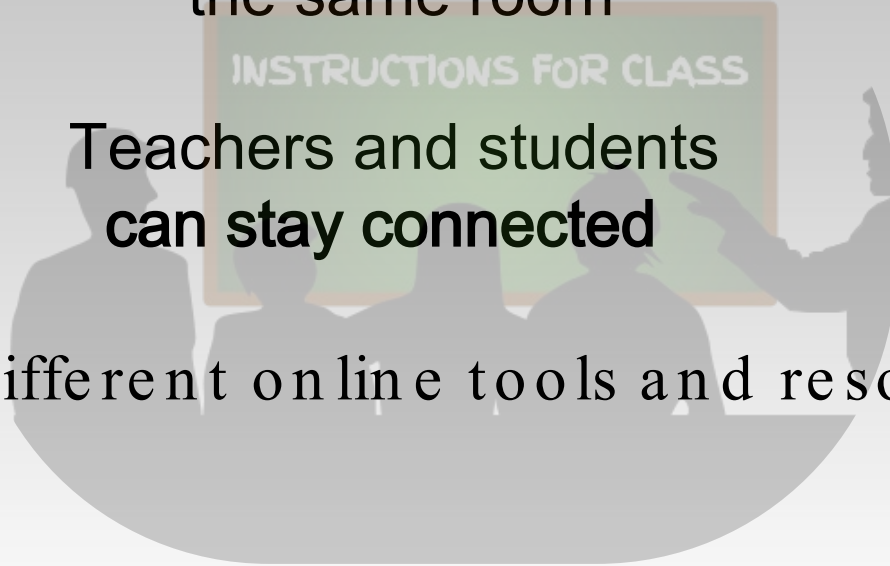
March 17, 2020

STAY CONNECTED !

Even though you are not in
the same room

Teachers and students
can stay connected

using different online tools and resources.



AGENDA / GOAL

To give ideas on how Adult Education teachers can stay connected to their learners (and each other) using online tools and resources.

This is not a workshop where hands -on time will given.

Look for future OTAN webinars and workshops.

UPCOMING OTAN Webinars

OTAN Office Hours*

Mondays	1:00pm to 2:00pm PT
Wednesdays	4:00pm to 5:00pm PT
Fridays	10:00am to 11:00am PT

* currently every week until April 10
may be extended dependent on need.

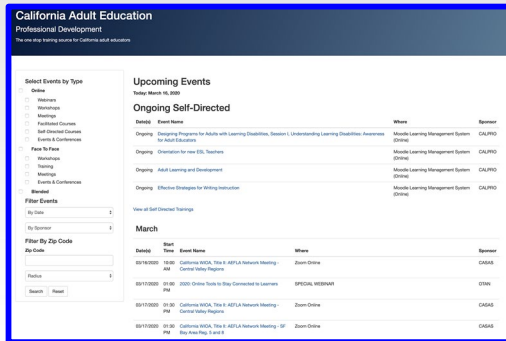
Special Webinars & Workshops

[Thursday, March 19](#) - Special Webinar
Tips and Tools for Teaching Online

[Friday, March 20](#) - Special Webinar
Tips & Tricks for Teaching Beginning English Language Learners Remotely

[Tuesday, March 24](#) - Online Workshop
Google Sites - Creating an Online Connection to Students

More will be announced soon!



California Adult Education Professional Development
The one stop training source for California adult education

Select Events by Type

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- ☐ In-person
- ☐ Hybrid
- ☐ Self-Directed Learning
- ☐ Events & Conferences

Filter Events

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New

Filter by Zip Code

All Cities

Search Find

Upcoming Events
Today March 18, 2020

Ongoing Self-Directed

Event Name	Where	Sponsor
Developing Strategies for Adults with Learning Disabilities, Session 1: Understanding Learning Disabilities: Awareness	Multiple Learning Management System (LMS)	CALPEO
Orientation for new ESL Teachers	Multiple Learning Management System (LMS)	CALPEO
Adult Learning and Development	Multiple Learning Management System (LMS)	CALPEO
Effective Strategies for Writing Instruction	Multiple Learning Management System (LMS)	CALPEO

March

Date	Event Name	Where	Sponsor
03/19/2020 10:00	California AEA, Title I AEP/LA Network Meeting - All Central Valley Regions	Zoom Online	CASAS
03/19/2020 01:00	2020 Online Tools to Help Connected to Learning	SPECIAL WEBINAR	OTAN
03/19/2020 01:30	California AEA, Title I AEP/LA Network Meeting - FHS Central Valley Regions	Zoom Online	CASAS
03/19/2020 01:30	California AEA, Title I AEP/LA Network Meeting - SF Bay Area Valley Region	Zoom Online	CASAS

[CALIFORNIA ADULT EDUCATION PD CALENDAR](#)

Filter by sponsor OTAN

[OTAN.US](https://www.otan.us)

New area on the OTAN website - being updated with current resources.



[OTAN COVID -19 Field Support webpage](#)

[Home](#) / [Resources](#) / [COVID-19 Field Support](#)

COVID-19 Field Support

OTAN

- **News Item:** [Planning to Continue Teaching and Learning \(Part 1\)](#)
- **News Item:** [Resources to Continue Teaching and Learning \(Part 2\)](#)

CDE Adult Education Office

In cooperation with the California Adult Education Office and our partner leadership projects, OTAN is curating and compiling information, resources, and other supports to help educators and learners continue their instructional programs. To help in this effort, the AEO is asking agencies to fill out this survey. The form asks six (6) questions along with the agency name and email address. It is estimated this form will take less than 5 minutes to complete.

[CDE Emergency Situation Impact Survey](#)

For Our Students

The Federal Trade Commission has created a dedicated webpage with information about current coronavirus-related scams, which are multiplying at an alarming rate, and guidance on avoiding them.

[Coronavirus Scams: What the FTC is Doing](#)

In the face of multiple actions being taken to inhibit the spread of COVID-19, adult learners may lose access to technology for completing the Census online. Encourage learners to respond by phone or mail instead.

[Census Bureau Statement on Coronavirus and the 2020 Census](#)

For our students involved with citizenship- and naturalization-related issues with USCIS:

[USCIS Response to the Coronavirus Disease 2019 \(COVID-19\)](#)

Additional Resources

- **World Health Organization:** [Coronavirus disease \(COVID-19\) outbreak](#)
- **Centers for Disease Control:** [Coronavirus Disease 2019 \(COVID-19\)](#)
- **California Council for Adult Education:** [CCAEE COVID-19 Resource Center](#)

OTAN.US

[OTAN Resource Guide:
Planning to
Continue Teaching](#)
(Google Doc)

OTAN Resource Guide - Planning to Continue Teaching

This guide is continually being updated. Check back for the latest updates! (as of Mon 3/16 PM)

(Note: Please be aware that the current versions of edtech tools may look different than what is presented in OTAN videos and articles.)

Topic or Resource	Notes	OTAN and other support
OTAN website	Please visit the OTAN website for a variety of resources!	CAEP TAP video on OTAN resources (1:00:00) and PowerPoint slides
Making a presentation <ul style="list-style-type: none"> • PowerPoint • Google Slides • Mentimeter • Peardeck 	Use PowerPoint or Google Slides to make a basic presentation. Use Mentimeter or Peardeck to make an interactive presentation	Peardeck Web-based Activity from OTAN OTAN video on Easy Microsoft Projects (57:00)
Creating flashcards for study and activities <ul style="list-style-type: none"> • Quizlet • Flippity 	(Note: Flippity works best with Google)	OTAN Tech Talk on Quizlet (18:00) Flippity Web-based Activity from OTAN

EQUIPMENT NEEDS

TEACHERS

Laptop or Computer

Access to Internet

Access to Browsers

? Screen/video capture app

? Mouse

? Headset



STUDENTS

Phone, Tablet

Laptop or Computer

Access to Internet

Access to Browsers

? Mouse

? Headset

INTERNET OPTIONS

On March 13, 2020, the Federal Communications Commission (FCC) launched the
“[Keep Americans Connected Pledge](#)”

Given the coronavirus pandemic and its impact on American society, [[Company Name]] pledges for the next 60 days to:

- (1) not terminate service to any residential or small business customers because of their inability to pay their bills due to the disruptions caused by the coronavirus pandemic;
- (2) waive any late fees that any residential or small business customers incur because of their economic circumstances related to the coronavirus pandemic; and
- (3) open its Wi-Fi hotspots to any American who needs them.

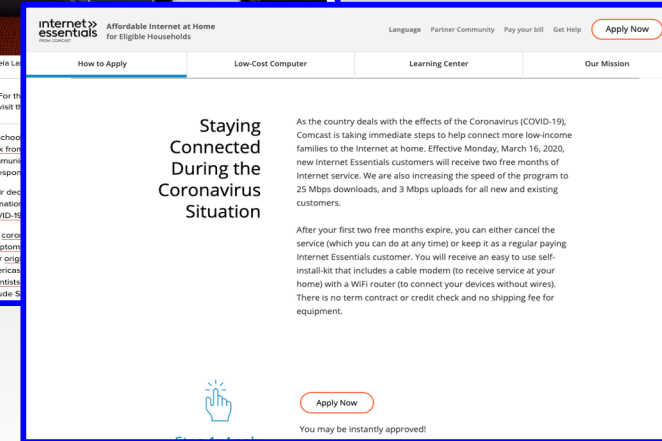
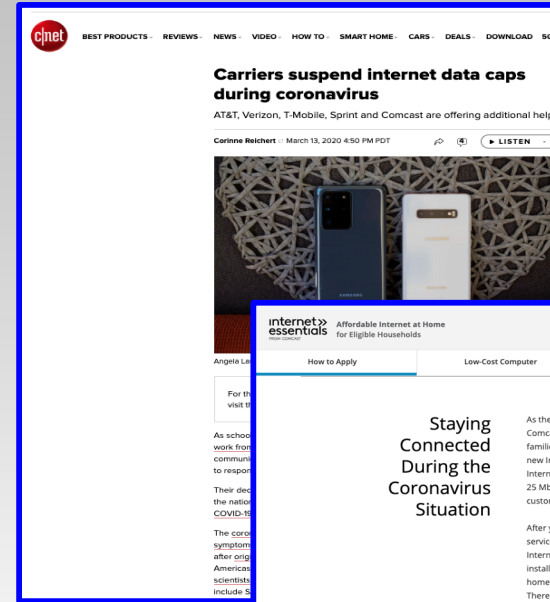
INTERNET OPTIONS - CARRIERS

Carriers (ATT, Comcast, Verizon, T-Mobile, etc.) are suspending late fees and waiving data overages for a few months.

Comcast has free Internet Essentials for low-income users. Other carriers may follow suit.

Check with school district - there may be options.

- Example: School wifi remains on, students have laptop in parking lot.



INTERNET OPTIONS - HOTSPOTS

Most smartphones have hotspot capability so that laptops, chromebooks, or tablets can connect to the Internet.

Directions vary per device but are similar:

Android

Settings / Network / Hotspot or WiFi

Or

iPhone

Settings / [Personal Hotspot \(video\)](#)



BANDWIDTH PATIENCE

Home networks and/or WiFi may be slower than usual.

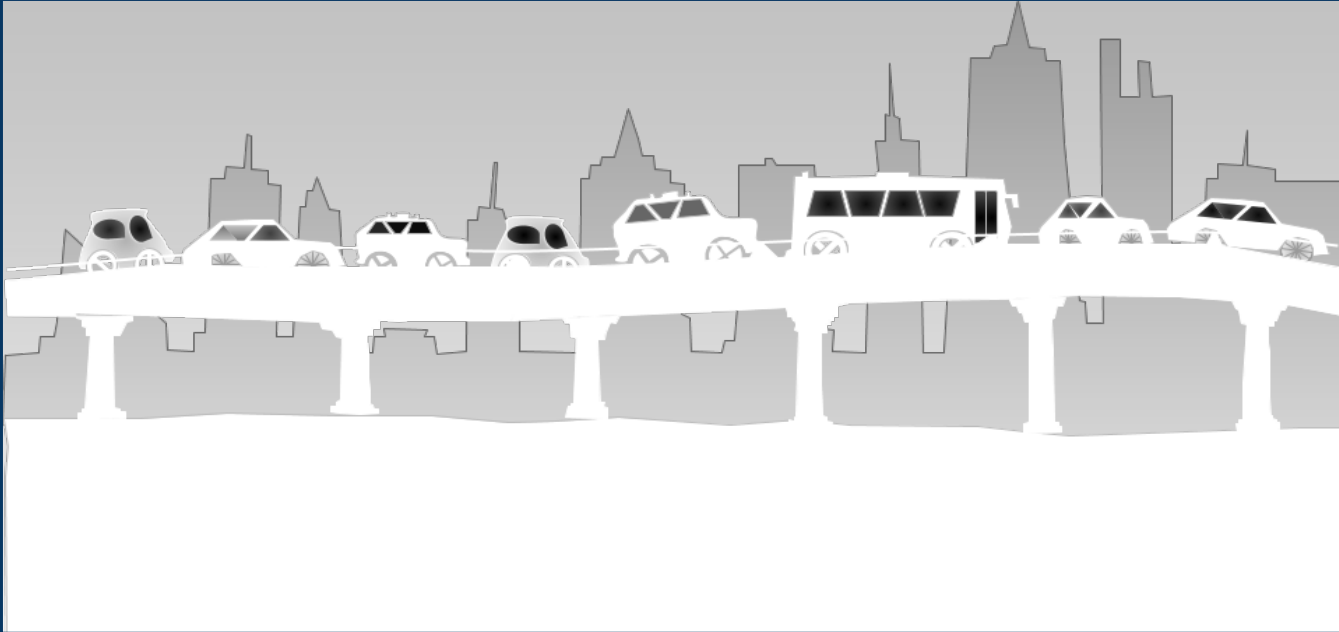
You are not the only ones using the Internet highway (bandwidth).

Try finding a “sweet time” - this will be different for every location - where Internet speedier

Video and audio use more bandwidth than text.



A FAMOUS SAYING...



*To truly discover who someone is,
give them a computer with slow Internet!*

Video Call and desktop share

- [HANGOUTS](#) (Google Pub')
 - Share, present, and chat, two -way audio visual. Up to 25 can join.
- [MEET](#) (Google Club)
 - Hangouts plus ability to record on some EDUs. Initiator can invite outside of domain. Up to 100 can join
- [SKYPE](#) (MS Office)
 - Share screen record video, up to 50 in a call (just recent)
- [ZOOM](#)
 - Free client allows up to 100 (including initiator) and 40 minutes.



RECORD and UPLOAD

RECORD & SCREENSHOT FREE

[Awesome ScreenShot](#) *

Camtasia (limited time)

[Explain & Send](#) *

[Loom](#) *

[Screencastify](#) **

[Screencast -o-matic](#)

[OBS Studio](#)

SUBSCRIPTION RECORD

[Camtasia](#)

SHARE or UPLOAD IDEAS

- Send via email - size is an issue
- YouTube: Upload videos
- YouTube: Curate video playlists
- Share directly from Google Drive or Microsoft Sharepoint?



WEB SITE BUILDER

- [Google Sites](#)
- [Wix](#)

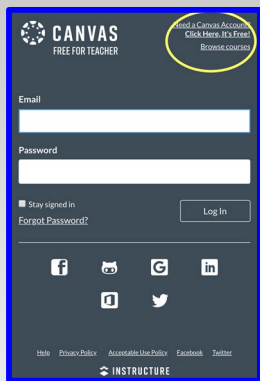
Learning Management System (LMS)

- [Canvas](#)
- [Google Classroom](#)
- [Moodle](#)
- [Schoology](#)



CANVAS

[CANVAS SIGN IN / CREATE ACCOUNT](#)



[CANVAS Community](#) - steps given on how to create an account and classroom.

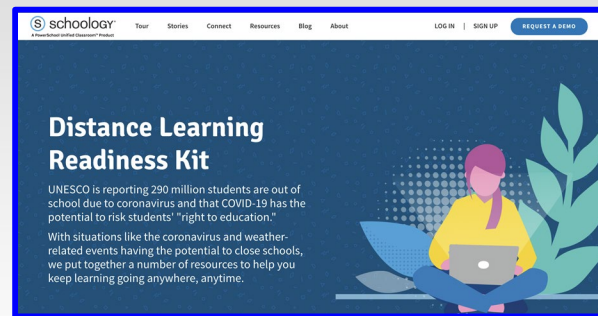
[CANVAS Youtube Videos](#) - created by Technology for Students and Teachers

SCHOOLOGY

[SCHOOLOGY](#) - free version requiring account setups free.

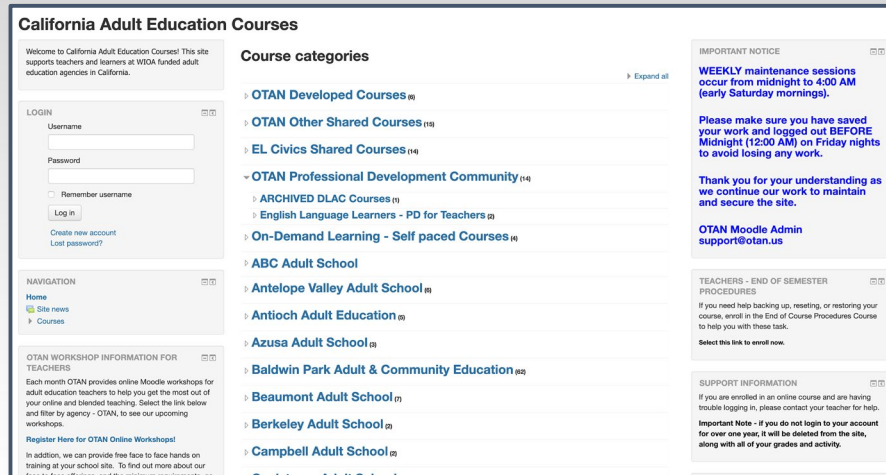
[Quickstart tutorials](#)

[Distance Learning Kit](#)



[MOODLE: Adultedcourses.org](https://moodle.adultedcourses.org)

Available through OTAN for CA WIOA funded agencies. Send an email to support@otan.us and request more information.





The screenshot displays the Moodle LMS interface for California Adult Education Courses. The page is titled "California Adult Education Courses" and includes a welcome message. On the left, there is a "LOGIN" section with fields for "Username" and "Password", a "Remember username" checkbox, and a "Log in" button. Below the login section is a "NAVIGATION" menu with links to "Home", "Site news", and "Courses". Further down is a section for "OTAN WORKSHOP INFORMATION FOR TEACHERS" which describes monthly Moodle workshops and provides a link to register for the OTAN Online Workshop. The main content area, titled "Course categories", lists several categories with expandable lists: "OTAN Developed Courses", "OTAN Other Shared Courses", "EL Civics Shared Courses", "OTAN Professional Development Community" (which includes "ARCHIVED DLAC Courses", "English Language Learners - PD for Teachers", and "On-Demand Learning - Self paced Courses"), "ABC Adult School", "Antelope Valley Adult School", "Antioch Adult Education", "Azusa Adult School", "Baldwin Park Adult & Community Education", "Beaumont Adult School", "Berkeley Adult School", and "Campbell Adult School". On the right side, there are two important notices: one about "WEEKLY maintenance sessions" occurring from midnight to 4:00 AM on Friday nights, and another thanking users for their understanding and providing the "OTAN Moodle Admin support@otan.us" email. At the bottom right, there is a section for "TEACHERS - END OF SEMESTER PROCEDURES" and a "SUPPORT INFORMATION" section.

Moodle - OTAN Developed Courses



Course categories:

OTAN Developed Courses



Search courses:



 **Sample - Advanced ESL (revised 2018)** 



Teacher: [Francisca Wentworth](#)

 **Sample - College Transition and Career Development (revised 2013)** 

Teacher: [Debbie Jensen](#)

 **Sample - Personal Success Through Writing** 

 **Sample - USA Learns Wrap Around Course (revised 2013)** 

 **Support Course for Teachers - College Transition and Career Development** 

Teacher: [Debbie Jensen](#)
Teacher: [Teacher Penny S](#)

This is a course to support Teachers using OTAN's shared course for ABE. The transition course provides students help with transitioning to more training/college or to prepare to enter to workforce. The course is enrollable by request only (as an effort to keep out students taking the course). Please request enrollment into the course from OTAN (support@otan.us). Please put in the subject line "enroll me in the Teachers ABE support course." Your request will be routed to the correct support person.

Moodle - Other Shared Courses

Course categories:

OTAN Other Shared Courses










































Search courses:

Sample - Digital Citizenship	[+]
Sample - ESL Citizenship Preparation Course v1.0 (2013)	[+]
Sample - Getting Ready for College	[+]
Sample - High School Diploma Math Prep (Formerly CASHEE Math)	[+]
Sample - NROC Algebra 1 (Semester 1)	[+]
Sample - NROC Algebra 1 (Semester 2)	[+]
Sample - NROC Developmental English v1.3	[+]
Sample - NROC Developmental Math - Standard v2017 (No Pre-Assessments)	[+]
Sample - NROC Developmental Math with Pre-Assessments	[+]
Sample - Professional & Interpersonal Skills (aka Soft Skills) for Career Success 10/2014 v1	[+]
Sample - Putting English to Work 1 (PETW1)	[+]
Sample - Putting English to Work 2 (PETW2)	[+]
Sample - Putting English to Work 3 (PETW3)	[+]
Sample - The Write Stuff v5.1 (2019) Wentworth	[+]
Sample - Writing Pathways to Career Success	[+]

Moodle - EL Civics Shared Courses

Course categories:

Search courses:

1.6 Banking - (v1)	  
11 Diversity - (v1)	  
12 DMV - (v1)	  
12.8 DMV - (v1)	 
13.6 Education - (v1)	  
14.7 Education - (v1)	  
16.5 Emergency - (v1)	  
22 Recreation (v1)	  
24.6 Security - (v1)	  
28.5 Health Care - (v1)	  
33.7 Employment - (v1)	  
46.6 Nutrition - (v1)	  
47 Internet Safety (v1)	  
48 Digital Literacy & Online Communication - (v1)	  

GOOGLE

[How to set up a Virtual Class with Google tools](#)

- YouTube video

Google EDU on Air - [Enabling Distance Learning with G Suite and Chrome](#)

Archived Webcast (original air date: Mar. 9, '20)

Webinars

[Distance Learning Strategies for Education Leaders, Part 1](#)

Date: March 17th, Tuesday

Time: 2:00pm -3:00pm PT / 5:00pm -6:00pm ET

[Distance Learning Strategies for Education Leaders, Part 2](#)

Date: March 20th, Friday

Time: 2:00pm -3:00pm PT / 5:00pm -6:00pm ET

MICROSOFT

[Using Teams Video Series](#)

How to [get MS Office tools](#) (like teams)

REMINDER OF UPCOMING WEBINARS

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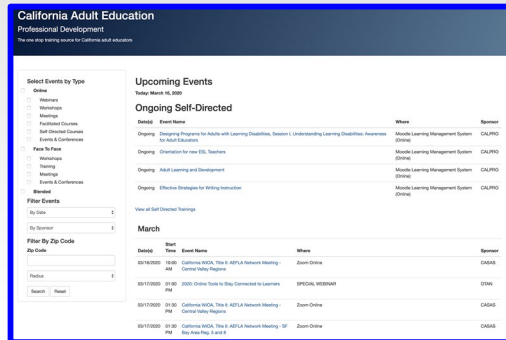
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Select Events by Type
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☐ Self-Directed Courses
☐ Events & Conferences

Filter Events
 By Date:
 By Topic:

Filter By Zip Code
 Zip Code:

Search:

Upcoming Events
Today March 18, 2020

Ongoing Self-Directed

Details	Event Name	Where	Sponsor
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Ongoing	Orientation for new ESL Teachers	Multiple Learning Management System (LMS)	CALPEO
Ongoing	Adult Learning and Development	Multiple Learning Management System (LMS)	CALPEO
Ongoing	Effective Strategies for Writing Instruction	Multiple Learning Management System (LMS)	CALPEO

View of Self-Directed Trainings

March

Details	Date	Event Name	Where	Sponsor
Self-Directed	03/19/2020	California AEA, Title II AEP/LA Network Meeting - All Central Valley Regions	Zoom Online	CASAS
Self-Directed	03/19/2020	03/19/2020 Online Title II Day Connected to Learners	Zoom	SPECIAL WEBINAR
Self-Directed	03/19/2020	California AEA, Title II AEP/LA Network Meeting - All Central Valley Regions	Zoom Online	CASAS
Self-Directed	03/19/2020	California AEA, Title II AEP/LA Network Meeting - SF Bay Area/Valley Central	Zoom Online	CASAS

CALIFORNIA ADULT EDUCATION PD CALENDAR

Filter by sponsor OTAN

LOOK FOR FUTURE OTAN Webinars and Online Workshops

Take care of yourselves
and
Keep Safe

