OTAN Professional Development

2026–2027

Outreach and Technical Assistance Network: www.otan.us/training

OTAN offers technology integration sessions in the form of in-person, virtual, and hybrid events. These professional development events can be scheduled as hands-on workshops or presentations and are provided to adult educators and staff throughout California at no cost.

Series sessions are also available. Where workshops and presentations can be scheduled individually, with a series, skills are gradually built around specific topics, apps, and/or digital tools over the course of several sessions.

All OTAN sessions are customizable to fit the needs of the requesting agency and staff.

Sampling of topics includes:

- Using AI in Adult Education
- Canvas LMS
- Canva Essentials
- CK-12 - Digital Textbooks
- Digital Learning Guidance
- Engaging Instruction
- Google Apps and Tools
- Internet and Digital Safety
- Microsoft Apps and Tools
- Triple-E Framework
- and much more!

Session Requirements

In-person (3 hour min.)

- At least 3 weeks scheduling notice.
- A minimum of 10 registered participants one week before the event.
- One device for every participant at the host site OR
- Ability to connect to site WiFi with sufficient bandwidth to support all devices.
- A projection system.

Virtual (1-1.5 hour min.)

- At least 2 weeks scheduling notice.
- A minimum of 8 registered participants 3 days before the event.
- All participants must be able to connect to a Zoom session.

Presentation Requirements

In-person (1 hour min.)

- 3 weeks notice before event.
- A projection system.

Virtual (20 minutes min.)

- 2 weeks notice before event.
- A projection system.

For more information about customizing or scheduling, or more information about OTAN Professional Development, contact OTAN training staff at support@otan.us.

OTAN.US
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